

PLEASE READ CAREFULLY

GENERAL INFORMATION AND INSTRUCTIONS TO PROSPECTIVE STUDENTS

1. This form must be completed by all prospective students.
2. The following (certified copies of documents) must accompany the application form:
 - * Matriculation certificate if already matriculated.
 - * Grade 11 final report, if still in high school.
 - * First page of your adult identity document (applicant's own).
 - * Two (2) recent color identity photographs.
 - * A non-refundable administration fee of R200.00.
 - * A separate, recent health certificate from a qualified physician.
 - * Proof of residence (not older than 3 months)
 - * ID copies of parents (both parents if available)
 - Original documents must be presented upon registration.
 - If these documents are issued in the applicant's maiden name, a marriage certificate must accompany the application.
 - Certified copies of National Senior Certificate must be submitted before the end of May each year.
3. Only completed and signed application, accompanied by all the required documents (see point 2), will be considered for selection
4. The closing date for applications is 31 October of each year. Late applications will only be accepted at an additional charge
5. Please notify the College immediately if you:
 - decided not to proceed with the study
 - of address or telephone number change.
 - at the beginning of December no letter has been received from the college.
6. If the College inform you that you have been approved, it is done in good faith and with the understanding that you must still meet the requirements that constitute the College admission and registration
7. The College reserves the right to refuse any application without stating reasons for refusal.

SELECTION

The Grade 12 certificate is used for selection. Provisional selection is based on your Grade 11 symbols or June results of Grade 12, in case of applicants that have not yet matriculated.

ENQUIRIES

Student Admin Manager

Telephone: 018 285 0700/0701/0702/0710/0727/0728/0730/0735

E-mail: PotchCollege@nwpg.gov.za
pmngomezulu@nwpg.gov.za

POSTAL ADDRESS

Student Admin Manager
Potchefstroom College of Agriculture
Private Bag X1292
Potchefstroom
2520

COLLEGE FEES (SUBJECT TO ANNUAL CHANGES)

Please note:

Non-refundable application fee of: R200.00 must be paid when applying for admission to the College for the first year.

Late application fee: R900.00

FIRST ACADEMIC YEAR	1 st Semester (Jan to Jun)		2 nd Semester (Jul to Dec)	
	Hostel Students	Non-Hostel Students	Hostel Students	Non-Hostel Students
Tuition Fee; R700 per Subject for 10 Subjects (max)	R7000	R7000	R5600	R5600
Accommodation (No meals)	R4000	Nil	R4000	Nil
Administration fee per year	R800	R800	Nil	Nil
TOTAL DUE	R11800	R7800	R9600	R5600
Less Registration Fee	R7000	R7000	R7000	R5600
Balance due	R4800	R800	R2600	Nil

SECOND ACADEMIC YEAR	1 st Semester (Jan to Jun)		2 nd Semester (Jul to Dec)	
	Hostel Students	Non-Hostel Students	Hostel Students	Non-Hostel Students
Tuition Fee; R700 per Subject for 8 Subjects (max)	R5600	R5600	R5600	R5600
Accommodation (No meals)	R4000	Nil	R4000	Nil
Administration fee per year	R800	R800	Nil	Nil
TOTAL DUE	R10400	R6400	R9600	R5600
Less Registration Fee	R5600	R6400	R5600	R5600
Balance due	R4800	Nil	R4000	Nil

THIRD ACADEMIC YEAR	Full Year Cycle
Core subjects:@ R700 per Subject for 2 Subject (max)	R1400
Elective subjects @ R700 per subject for 4 subjects (max)	R3500
Instructional offering subjects: @ R700 per subjects for 4 subjects (max)	R3500
Accommodation	R700
Administration fee	R800
TOTAL DUE	R7800
Less Registration Fee	R6000
Balance Due	R1800

APPLICATION FOR ADMISSION

WHICH YEAR DO YOU WISH TO APPLY FOR?

PERSONAL PARTICULARS

Mark applicable box with x where necessary

Student number:

Identity number:

Date of birth

Surname:

Initials

First names:

E-mail:

Title

Marital

Gender

**Correspond.
Language**

**Church
Denomination**

Citizenship

MR

Single

Male

Afrikaans Specify

RSA

MISS

Married

Female

English

Other

MRS

District:

Municipality:

Province:

Specify:

DR

Home address:

Town:

Code:

{postal address:

Town:

Code:

Address where account must be sent to.

Home:

Postal

Other complete address below

Account address:

Town:

Code:

PARENT/GUARDIAN - PARTICULARS

Surname:

Initials:

Occupation:

Telephone (H)

Telephone (W)

Cell (parent)

Cell (student):

Fax:

Email:

ACADEMIC INFORMATION

Name of School:

Address of

School

Code:

Year matriculated:

School Telephone Number:

ADMISSION REQUIREMENTS

National Senior Certificate, Senior Certificate or Equivalent

Compulsory Subjects:

- Afrikaans or English,
- Agricultural Sciences and or Agricultural Management Practices, and or Agricultural Technology.
- Mathematics or Maths Literacy with a minimum rating of 5.

Recommended Subjects:

Accountancy, Biology Business Management, Economics, Engineering, Geography and Physical Science.

Selection Criteria: M-SCORE Calculation (Refer to Tables A and B below, the Modified SWEDISH SYSTEM)

- **Achieve a minimum M-score count (total) of 24 points from the rating of best (6) applicable and appropriate subjects.**

TABLE- A: Applicants who completed Grade 12 before 2008 year Higher and Standard Grades)

Points assigned for subject symbols		Calculating M-Score: Work Example			
Subject symbols	Higher Grade	Standard Grade	Subject	Symbols	Points
A	7	6	Setswana (SG)	D	3
B	6	5	English (HG)	D	4
C	5	4	Physical Science (SG)	E	2
D	4	3	Mathematics (SG)	F	0
E	3	2	Biology (SG)	E	2
F	0	0	Agricultural Science (HG)	D	4
			Technology	F	0
				M-Score =	11

Decision by Admission Committee: Not Selected

NB: Levels two and below are not considered.

TABLE- B: Applicants who completed Grade 12 before 2008 year (No Higher and Standard Grades)

Points per symbol		Calculating M-Score: Worked example		
Subject symbols		Subject	Symbols	Points
A	7	Afrikaans	B	6
B	6	English	D	4
C	5	Business Studies	C	5
D	4	Life Science	E	3
E	3	Agricultural Science	B	6
F	0	Accounting	F	0
			M-Score =	24

Decision by Admission Committee: Selected

NB: Levels two and below are not considered.

What was your primary activity in the year prior to your intended studies at the College?

School Work University Technikon Teachers Training College Agricultural College

Particulars of Tertiary training

Tertiary institute attended	From	To	Course Followed	Studies Completed	Student Number

Supply particulars of any work done after leaving school in the agricultural field (or other)

(Indicate the period of service as well as the type of work, company and name of supervisor)

SPORTING ACTIVITIES

Indicate which sport you are currently participating in

Sport	Year	Leadership position in sport	Highest achievement	Colours obtained

APPLICATION FOR RESIDENCE

Do you require residence? Yes No Do you own a laptop? Yes No

If you will be living in town supply the street address:

APPLICATION TO KEEP A MOTOR VEHICLE/MOTORCYCLE ON THE CAMPUS (AT OWN RISK)

Do you wish to keep a vehicle on the campus? Yes No

NB!! Vehicles are kept at own risk.

Vehicle particulars

Vehicle one	
Registered owner	
Registration number	
Make	
Colour	
Driver's licence number	

Vehicle two	
Registered owner	
Registration number	
Make	
Colour	
Driver's licence number	

PERSONAL MEDICAL INFORMATION

Name of medical aid fund Membership number

Name of practitioner:

DR Telephone home: Practise tel:

Your length from head to toe

Do you suffer from any of the following disabilities?

- Blindness Deafness Paralysis Speech impediment e.g. stutter Dyslexia
 Diabetes Epilepsy Hypertention Allergy: Specify

PHYSICALLY CHALLENGED STUDENTS

Disabled students or parents of such students must please contact the college beforehand to acquire information with regard to requirements of the course and the accessibility of the campus

UNDERTAKING BY PARENT/GUARDIAN AND STUDENT

- I declare that I, my son/daughter (hereafter referred to as the student) completed the form fully and the particulars stated within are true and correct. I further realise that the Agricultural College has the right to cancel my/the student's application with immediate effect should it be considered that the information supplied on the form is false or inaccurate.
- Should circumstances be of such a nature that it would not be possible for me to grant the necessary permission prior to an emergency operation, I hereby grant the principal of the Potchefstroom College of Agriculture or member of the management, permission to allow medical practitioners to operate on my son/daughter, foster son/daughter, I undertake to pay all hospital or medical bills incurred.

Do you grant permission to the College?

Yes No

Read the above-mentioned undertaking carefully prior to making a decision.

- I/we, the undersigned, are responsible for the timely payment of any monies owed to the Potchefstroom College of Agriculture arising from my/the student's association with the institution, at present as well as in the future, as fully indicated in the document "Finances Potchefstroom College of Agriculture". Failing to pay the account in full and where it is handed over to attorneys for recovery, I/the student undertake to pay all costs that are outstanding, including location costs, attorney fees and any other related expenditures.
- I understand that this undertaking undersigned by me specifically refers to my/the student's application for admission to the Potchefstroom College of Agriculture.
- I bind myself collectively and individually and in solidum to comply with all the conditions stated herein along with the student.
- These conditions will be valid and remain in force for full term of my/the student's enrolment as a student at the Potchefstroom College of Agriculture and thereafter till all obligations in terms of this undertaking have been completed.
- I/the student, me/his/her dependants, executors, administrators and/or assigns, hereby indemnify the Potchefstroom College or damages of any nature that may occur on or off the campus of the Potchefstroom College of Agriculture, during the period of my/the student's study.
- I have familiarised myself with the contents and subject myself to the rules and regulations of the Potchefstroom College of Agriculture, that form part of this contract and/or that may be subject to change from time to time.
- I/we understand that Potchefstroom College of Agriculture will take all reasonable steps to prevent me/my child from injury or prejudice during the course of my/his studies or period of residence at the College. I hereby indemnify the Potchefstroom Agricultural College against any responsibility for injury or damage, be it caused by irresponsibility or not, on the part of the College or any of its employees, fellow students, and undertake not to claim for any damages against the Potchefstroom Agricultural College for any such injuries. Furthermore I hereby declare that I will indemnify the Potchefstroom Agricultural College should I/my child incur any of the above-mentioned due to my/my child's irresponsible actions.
- I choose as my domicilium citandi et executandi and for the means of any legal processes, the following residential address: _____

Signed at on this day of 20

Signature of parent/guardian

Signature of student

Name (Print please)

Student Name (Print please)

Identity number

Student identity number

In the presence of commissioner of oaths whose signature appears below.

Surname:

Signature

Official date stamp.

Please attach all certified copies of the under listed documents to this page.

Matric certificate; Grade 11 Final report if currently at school; Certified copy of first page of your adult identity document (Applicants's ID); Two recent coloured identity photos; Proof of payment of application fee; A recent medical certificate from a qualified medical practitioner.